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ELKAIM  
PROPERTY  
GROUP

**KW**PHILLY  
KELLERWILLIAMS.  
215.607.6007

## PRESENTATION OF OFFERS

Thank you for expressing interest in one of our team listings! If your client would like to make an offer, please follow our presentation of offers document to make sure we are efficiently working together.

### **AGREEMENT OF SALE:**

1) Please use the standard PAR Agreement of Sale (or PAR New Construction AOS if new construction) with the following information:

Agent: Elan Elkaim

License - RS316148

Email Address - elan@elkaimpropertygroup.com

Cell Phone - 215-960-9537

**\*\*if there is co-listing agent (found on BrightMLS) please include them as well\*\***

Brokerage: Keller Williams Philly

Company License - RB068448

Company Address - 728 S Broad Street 3rd Floor, Philadelphia, PA 19146

Office Phone - 215-607-6007

2) Please include in the additional terms section the following language as it alleviates stress upon the transaction for both the buyer and seller:

If any contingency due date falls on a weekend or bank holiday, it is automatically extended to the next available business day

### **SUBMISSION OF OFFERS:**

**\*\*along with the standard agreement of sale, please make sure that you submit the following documents:**

1) If obtaining a mortgage please provide a pre-approval letter from an accredited mortgage bank. If making a cash purchase please provide proof of funds by either a letter on bank or financial institution letterhead, copy of bank statement or printout from an online financial institution with Buyer's name and current balance

2) Fully executed Buyer's Financial Information Form (BFI)

3) Fully executed Seller's Disclosure Statement and Lead Based Paint Addendum (if applicable)

4) Deposit Money Notice to Buyer

5) Cooperating Brokerage Form

### **DEPOSITS:**

- Please note that the deposit will be held with Keller Williams Philly. Currently, KW Philly is only accepting WIRE TRANSFERS to their escrow account, wiring instructions will be provided.

After you have gathered all documentation, please send the entire offer via email to Elan Elkaim at elan@elkaimpropertygroup.com, please copy nicole@elkaimpropertygroup.com

- Please do not send offers through Dotloop, all offers must be emailed.